

GIFT POLICY

The Beloit Public Library welcomes gifts of all types including library materials, equipment, and funds for the purchase of material, equipment, works of art, and real property. The Library encourages gifts of cash for general use, giving staff the flexibility to use the funds to the benefit of the Community. Cash donations can be made to the Beloit Public Library Foundation, Inc. whose sole purpose is to provide funding to the Library.

The Library makes the final decision on use or disposition of the gift.

The Library will not affix a value for income tax purposes to any gift accepted; this is the responsibility of the donor. The Library will, however, on request, acknowledge the gift by letter and specify the type and quantity of the gift for the donor's records.

I. For gifts to our collection, please see the “Collection Development Policy”.

II. Gifts of Artwork

Works of art are defined as all forms of original creations of visual art that may be portable as well as permanent. This includes paintings, sculpture, photographs, textiles, and various other mediums of artistic expression.

The Library will consider donations of works of art for placement within the confines of the library or on library property. When gifts of art are proposed, the Library Director shall review such proposals according to the following criteria:

- Artistic merit,
- Diversity of the library’s collection of works of art,
- Compatibility within the context of the library and its mission, and
- Availability of appropriate space.

Any conditions of the gift imposed by the donor, or any donations that contain advertising, will not be considered. When artwork is deaccessioned it may be placed on the market for sale, offered to another public facility, or disposed of in some other appropriate manner.

History Approved August, 1982; Revised May, 1991; Revised March, 1997; Revised March, 2000; Revised July, 2003; Reviewed August 2006, Revised December 2008; Revised November 2012, Revised June 2023