



beloit public library

Beloit Public Library Board of Trustees

Wednesday, December 16, 2020

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Maribeth Miller called the meeting to order at 4:00PM.
Members present: Maribeth Miller, Elizabeth Magnus, David Sowl, Sherry Blakeley, Diane Lichtenstein, Rachelle Elliott, Florence Haley, Angela Moore (dep. 5:50), and Megan Miller (dep. 6:50).
Members absent: None
Also present: Library Director Nick Dimassis and Leadership Team Members: Jennifer Laatz, Amy Mitchell, Michael DeVries, Jeni Schomber, Katharine Clark, and Wyatt Ditzler.
2. Approval of the consent agenda – Sowl moved to approve the consent agenda consisting of the October 21, 2020 Personnel Committee meeting minutes, November 18, 2020 Library Board meeting minutes, November 18, 2020 Personnel Committee meeting minutes, November 23, 2020 Special Library Board meeting minutes, December 2, 2020 Personnel Committee meeting minutes, and December 8, 2020 Personnel Committee meeting minutes as presented. Haley seconded the motion. **Motion Carried (9-0).**
3. Public Comment – None.
4. Reports:
 - a. Library Director and BPL Activity Report - Dimassis prepared a written report. Dimassis highlighted on the following:
 - Blender Hire – D. Wilson is a new hire in Blender through Community Action Transitional Job Program.
 - Signage – Mitchell and J. Thompson from BTC are working on signage through the interior and exterior to highlight the library and its educational partners.
 - Blender Café is both a program and business and is an enhancement to the experience at the library.
 - Fine Free Program – The library is applying for a Stateline Community Foundation grant to cover fines on juvenile materials with the library continuing the program in 2022 and beyond. The grant application is due by January 19, 2021.
 - b. Arrowhead Library System (ALS) – Blakeley reported she attended her first meeting and is looking forward to serving on the board as our representative.

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- c. Beloit Public Library Foundation – Sowl reported the board approved making the final payment to the City for the construction. The board approved funding to reupholster the remaining chairs in the library.
 - d. Friends at Beloit Library (FABL) – No meeting.
5. Committees –
 - a. Budget/Facilities Committee – No meeting.
 - b. Personnel Committee – President Miller reported that the committee has had several meetings and will discuss further in closed session.
 - c. Strategic Plan Committee – No meeting.
 - d. IDEA Sub-Committee – Megan Miller reported that the committee had a good discussion and will be holding some virtual focus groups.
6. Old Business:
 - a. 2021 Blender Budgets - Blakeley moved to approve the 2021 Blender budget with 1% COLA. Elliott seconded the motion. **Motion Carried (8-0-1, with Sowl abstaining)**
7. New Business:
 - a. Fine Free Program – Sowl moved to approve eliminating overdue fines on Juvenile and Young Adult materials to begin as soon as possible if the grant is approved by Stateline Community Foundation for \$4000 to be used in 2021 and to allow Beloit Public Library to budget those costs itself in 2022 and beyond. Haley seconded the motion. **Motion Carried (9-0).**
 - b. 2021 Holiday Schedule – Megan Miller moved to approve the 2021 Holiday Schedule as presented. Sowl seconded the motion. **Motion Carried (9-0).**
 - c. Change in Accounts Payable Processing – Haley moved to approve the change in Accounts Payable processing to align with the city’s process. Magnus seconded the motion. **Motion Carried (9-0).**
 - d. Monthly financial report and approval of library and café bills – Sowl moved to approve the payment of the bills on the December 16, 2020 warrant in the amount of \$34,267.93 for both the Library and the Blender. Haley seconded the motion. **Motion Carried (9-0).**
8. Trustee Activities and Upcoming Events – None
9. Agenda Review – For January agenda: 2021 Priorities.
10. Closed Session – Sowl moved to adjourn to Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically for the purpose of the Library Director performance evaluation. Blakeley seconded the motion. **Motion Carried (8-0).** The board entered closed session at 6:00 pm.
Sowl moved to return to open session. Elliot seconded the motion. **Motion Carried (7-0).** The board reconvened in open session at 7:06 pm.

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11. Library Director Performance Evaluation – Sowl moved to approve the performance evaluation as presented by the Personnel Committee with a 0% merit increase and a 1% COLA increase. Haley seconded the motion. **Motion Carried (7-0)**
12. Motion to Adjourn – Sowl moved to adjourn. Magnus seconded the motion. Meeting adjourned at 7:10 PM.

Next meeting: Wednesday, January 20, 2021

Submitted by:
Jennifer Laatz, Business Manager