



beloit public library

Beloit Public Library Board of Trustees

Wednesday, July 15, 2020

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Maribeth Miller called the meeting to order at 4:04PM.
Members present: Maribeth Miller, Elizabeth Magnus, David Sowl, Diane Lichtenstein, Sherry Blakeley, Florence Haley, Angela Moore (arr. 4:21) and Megan Miller (arr. 4:21).
Members Absent: Rachelle Elliott.
Also present: Library Director Nick Dimassis and Leadership Team Members: Jennifer Laatz, Amy Mitchell, Michael DeVries, Katharine Clark, Jeni Schomber, Wyatt Ditzler, and Debbie Haun.
2. Approval of the June 17, 2020 Library Board meeting minutes – Magnus moved to approve the June 17, 2020 Library Board minutes with one correction to Sherry Blakeley’s name being misspelled. Sowl seconded the motion. **Motion Carried (6-0)**
3. Public Comment – None.
4. Reports:
 - a. Library Director and BPL Activity Report - Nick Dimassis prepared a written report. In addition to the written report, Dimassis reported on the following:
 - The reopening of the library is going very well. We are in close contact with the city with all programs being approved through the EOC. We are limiting our program attendance to 15 with pre-registration required. Our mantra continues to be to reduce touch points and tension points.
 - Curbside service has transitioned into a drive-up service. We are looking to take that one step further and install a drive-up window replacing one of the 3 book drops.
 - b. Arrowhead Library System (ALS) – President Miller reported that Rock County numbers are not in yet but 2021 looks like they might be ok. The RFID project is making things easier. Eager Free is not open yet due to plexiglass screens not in yet. Trustee Training week is August 24-28. Materials moving between libraries is down about 50%.
 - c. Beloit Public Library Foundation – Sowl reported the Foundation board postponed the By-Laws discussion to next month. Dennis Hildebrandt from Siepert & Co., LLP gave the annual audit report.

- d. Friends at Beloit Library (FABL) – Magnus and Elliott reported that the FABL board did meet at the Moore Pavilion. They elected new officers with Kathy McNamee serving as president. There have been less volunteers, but they are working on the book sales with the group they have. Although they are not officially taking donations, they are not turning donations away if brought in. The donations are quarantined for 72 hours before being processed for the book sale.

5. Committees –

- a. Budget/Facilities Committee – No new information. Dimassis and Laatz have a meeting with the city manager and finance director at the end of July.
- b. Personnel Committee – Will be meeting before the next board meeting for the 2nd quarter library director review.
- c. Strategic Plan Committee – Meeting next Thursday, July 23rd.

6. Old Business

- a. Meeting Norms Discussion – Tabled to August meeting.

7. Action Items:

- a. Election of Officers – Sowl nominated Maribeth Miller as President. Haley seconded the motion. Miller accepted the nomination. **Motion Carried (8-0)**. Sowl nominated Florence Haley as Vice President. Maribeth Miller seconded the motion. Haley accepted the nomination. **Motion Carried (8-0)**.
- b. Committee Assignments:
 - 1. Foundation – Sowl, Haley, Blakeley
 - 2. FABL – Magnus, Elliott
 - 3. Personnel – President Miller, Magnus, Haley
 - 4. Arrowhead Library System – President Miller
 - 5. Budget & Facilities – President Miller, Sowl, Moore, Elliott
 - 6. Strategic Plan – Magnus, Moore, Lichtenstein, Megan Miller, Sowl
- c. Alzheimer & Dementia Alliance of Wisconsin (ADAW) Lease
- d. Southwest Wisconsin Workforce Development Board (SWWDB) Lease – Haley moved to approve both the ADAW and SWWDB lease agreements as presented. President Miller seconded the motion. **Motion Carried (7-1 with Sowl voting against)**.
- e. Monthly financial report and approval of library and café bills – Lichtenstein moved to approve the payment of the bills on the July 17, 2020 warrant in the amount of \$46,552.18 for the Library and \$1,899.74 for the Blender and the recurring expenses of \$113,019.14 for the Library and \$3,809.63 for the Blender. Haley seconded the motion. **Motion Carried (8-0)**.

8. Trustee Activities and Upcoming Events – Lichtenstein thanked President Miller and Vice President Haley for serving in these roles. Moore requested orientation be open for everyone. Also, would like to see racial justice on each agenda.

9. Motion to Adjourn – Blakeley moved to adjourn. Haley seconded the motion. Meeting adjourned at 5:58 PM.

Next meeting: Wednesday, August 19, 2020

Submitted by:
Jennifer Laatz, Business Manager