



# beloit public library

**Beloit Public Library Board of Trustees  
PERSONNEL COMMITTEE MEETING  
Wednesday, April 29, 2020 4:00 pm  
GoTo Meeting**

1. Call to order and roll call – President Miller called the meeting to order at 4:16 pm.  
Members present – Maribeth Miller, Elizabeth Magnus, and Florence Haley.  
Members absent – None.  
Also present: Trustee Diane Lichtenstein, Library Director, Nick Dimassis and Leadership Team Members: Jennifer Laatz and Wyatt Ditzler.
2. Discussion on the 2019 evaluation process and proposed changes for 2020 -  
The committee talked about changing the “evaluation packet” given to board members when they are asked to evaluate. It will now include a contribution from Nick outlining his achievements and comments for each of the 16 questions/performance areas. Member comments on past evaluations indicate members wanted more information to make an informed assessment. We will work with Dimassis to sett parameters for that at our next meeting. The committee also talked about the value of a “360 degree Evaluations” in bringing more than just board member voices into the evaluation process. We Thought we might pull out some questions from our evaluation form and seek input from various constituencies on their perspectives. Florence agreed to do some research on this and present it at our next meeting.
3. **Closed Session** – Haley moved to adjourn to Executive Session pursuant to Wisconsin Statutes 19.85(1)(c) for the purpose of performing the Library Director performance evaluation 1<sup>st</sup> quarter update. Magnus seconded motion. **Motion Carried (3-0)**. The board adjourned to Executive Session at 4:40 pm.
4. Adjournment – Haley moved to adjourn, Magnus seconded the motion. Meeting adjourned at 5:24 pm.

Submitted by:  
Maribeth Miller  
Library Board President