



beloit public library

Beloit Public Library Board of Trustees

Wednesday, February 19, 2020

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Maribeth Miller called the meeting to order at 4:02PM.
Members present: Maribeth Miller, Elizabeth Magnus, Mark Preuschl, David Sowl, Diane Lichtenstein, Florence Haley, and Angela Moore. Members Absent: Rachelle Elliott.
Also present: Library Director Nick Dimassis and Library Leadership Team – Jennifer Laatz, Amy Mitchell, Michael DeVries, Katharine Clark, and Wyatt Ditzler.
2. Approval of the consent agenda – Haley moved to approve the consent agenda consisting of the January 15, 2020 Library Board meeting minutes and the January 15, 2020 Library Board workshop minutes. Lichtenstein seconded the motion. **Motion Carried (7-0).**
3. Public Comment – None.
4. Reports:
 - a. Library Director and BPL Activity Report - Nick Dimassis prepared a written report. In addition to the written report, Dimassis reported on the following:
 - At this meeting, the library is requesting the board to approve a resolution stating the board is behind the educational partnerships and the BTC construction plan. The BTC lease is currently being reviewed by the attorneys for all parties and will be going to City Council on March 2nd. The Facilities/Budget committee will then make a final review and make a recommendation to the full board for approval in March.
 - Fundraising for the ESL classrooms and office areas continues. We currently have a pledge of a \$100,000 donation. Stateline Literacy Council (SLC) is fundraising for a goal of \$25,000 and the Beloit Public Library Foundation agreed to match up to \$25,000 of SLC's fundraising efforts. More meetings are scheduled for the additional fundraising.
 - Library Legislative Day was February 11th. It was another successful day. This was not a budget year so it was really a year for libraries to say thank you to our legislators. Libraries will be asking for more money next year which is a budget year.
 - The construction of the new office spaces in the workroom will be starting soon. We have Capital Improvement Plan (CIP) money from the City for the re-design. Any additional needed will be covered through the operating budget.
 - Michael DeVries, Head of Library Resources, gave a presentation on collection management.

Beloit Public Library Board of Trustees
February 19, 2020

"Making a great city even greater"

- b. Arrowhead Library System (ALS) – Miller reported that the ALS annual report was approved. Rich Bostwick approved as President with Wes Davis as Vice President. ALS is sponsoring the Homeless Librarian Workshop being held at Beloit Public Library on March 6th. ALS purchased the RFID tags for the ALS libraries.
 - c. Beloit Public Library Foundation – No quorum for the February meeting. Next meeting is March 11, 2020.
 - d. Friends at Beloit Library (FABL) – No meeting. Next meeting is March 11, 2020.
5. Committees –
- a. Budget/Facilities Committee – No meeting.
 - b. Personnel Committee – No meeting.
 - c. Strategic Plan Committee – No meeting.
6. Action Items:
- a. Approval of 2019 Financial Activity – Library and Blender Café – The board reviewed the final financial reports for 2019. The Library ended the year under budget by \$40,528.61 and the Blender Café ended the year over budget by \$33,003.61. The net result is a deposit into the Unrestricted Reserve Fund in the amount of \$7,525. Preuschl moved to approve the 2019 budget reports as presented with the net funds of \$7,525 being deposited into the Unrestricted Reserve Fund account. Sowl seconded the motion. **Motion Carried (7-0).**
 - b. 2019 Annual Report – The 2019 Annual Report required by the Department of Public Instruction was presented. Haley moved to approve the 2019 Annual Report as presented including the statement that ALS did provide effective leadership and adequately meets the needs of the Library. Lichtenstein seconded the motion. **Motion Carried (7-0).**
 - c. Approved of Resolution – Educational Partners and Construction – Dimassis reported that City Council is reviewing the lease with Blackhawk Technical College. The bid process is the next step and will include a bid for the educational partnerships but that construction will only happen if the money is raised. Lichtenstein moved to approve the Resolution as presented. Magnus seconded the motion. **Motion Carried (7-0).**
 - d. Monthly financial report and approval of library and café bills – Sowl moved to approve the payment of the bills on the February 17, 2020 warrant in the amount of \$96,460.51 for the Library and \$4,693.08 for the Blender and the recurring expenses of \$81,262.96 for the Library and \$2,977.04 for the Blender. Haley seconded the motion. **Motion Carried (7-0).**
7. Motion to Adjourn – Haley moved to adjourn. Preuschl seconded the motion. Meeting adjourned at 5:33 PM.

Next meeting: Wednesday, March 18, 2020

Submitted by:
Jennifer Laatz, Business Manager

Beloit Public Library Board of Trustees
February 19, 2020

“Making a great city even greater”