



beloit public library

Beloit Public Library Board of Trustees

Wednesday, November 20, 2019

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Maribeth Miller called the meeting to order at 4:08PM.
Members present: Maribeth Miller, David Sowl (depart 5:45), Betty Magnus, Florence Haley, Rachelle Elliott, Amanda Isunza (depart 5:40), Diane Lichtenstein, and Mark Preuschl.
Members Absent: Angela Moore. Also present: Library Director Nick Dimassis and Library Leadership Team – Jennifer Laatz, Amy Mitchell, Katharine Clark, and Wyatt Ditzler. Leah Givhan.
2. Approval of the consent agenda – Elliott moved to approve the consent agenda consisting of the October 16, 2019 Library Board meeting minutes, October 16, 2019 Personnel Committee meeting minutes, October 30, 2019 Budget/Facilities Committee meeting minutes, and the November 5, 2019 Strategic Plan Committee meeting minutes. Lichtenstein seconded the motion. **Motion Carried (8-0).**
3. Public Comment – None.
4. Reports:
 - a. Library Director and BPL Activity Report - Nick Dimassis prepared a written report. In addition to the written report, Dimassis reported on the following:
 - We are incrementally changing how we are presenting statistics to the board to give a visual report of library stats.
 - We continue to have a lot of activity from teens at the library. We are looking into ways to create activities to help with the level of energy of those teens. We are meeting with Dr. Munro and Monica Kryztopa for input and collaboration.
 - b. Arrowhead Library System (ALS) – Miller reported on the October and November meetings. The PLSR implementation plan has been delayed until 2020. ALS reapproved the contract for training and continuing education partnership with South Central Library System. ALS approved the 2020 Youth Services Contract with Beloit Public Library. The November 2020 budget will include funds for an automatic sorter and RFID tagging for libraries.
 - c. Beloit Public Library Foundation – Sowl reported that the Foundation approved \$26,400 in library requests for 2020. The Foundation Board also approved \$3800 to re-upholster 10 chairs in the library. Next meeting is January 8, 2020.
 - d. Friends at Beloit Library (FABL) – Elliott reported that the library presented requests in the amount of \$29,750 for 2020. The FABL board will discuss and approve at

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November 20, 2019 Minutes, Approved December 18, 2019

"Making a great city even greater"

their next meeting. The next bag sale is December 13 and 14. Next meeting is January 8, 2020.

5. Committees –

- a. Budget/Facilities Committee – Miller reported on the 2020 budget with the use of fund balance budgeted much lower than in previous years. The committee also discussed the facilities noting that any new spaces and revenues belong to the library.
- b. Personnel Committee – Miller reported that the Personnel Committee continues to work on the Library Director Performance evaluation.
- c. Strategic Plan Committee – Lichtenstein reported that the committee will be meeting again in January with staff providing a 2019 overview.

6. Action Items:

- a. 2020 Library and Blender budgets – Haley moved to approve the 2020 Library budget as presented. Preuschl seconded the motion. **Motion Carried (8-0)**. Elliott moved to approve the 2020 Blender budget as presented. Haley seconded the motion. **Motion Carried (7-0-1) with Sowl abstaining.**
- b. 2020 Authorization for Payroll and Recurring Expenses – Sowl moved to authorize the City of Beloit to process 2020 payroll and recurring expenses as required. Haley seconded the motion. **Motion Carried (8-0)**.
- c. 2020 Holiday Schedule – Sowl moved to approve the 2020 Holiday Schedule as presented. Preuschl seconded the motion. **Motion Carried (8-0)**.
- d. Internet Policy – Sowl moved to table to the next meeting. Preuschl seconded the motion. **Motion Carried (8-0)**.
- e. Economic Barriers to Information Access Policy – Sowl moved to table to the next meeting. Preuschl seconded the motion. **Motion Carried (8-0)**.
- f. Monthly financial report and approval of library and café bills – Sowl moved to approve the payment of the bills on the November 18, 2019 warrant in the amount of \$55,875.69 for the library, and \$5,584.26 for the Blender and the recurring expenses of \$177,552.10 for the library and \$7,704.25 for the Blender. Preuschl seconded the motion. **Motion Carried (8-0)**.

7. Trustee Activities and Upcoming Events –

- Miller reported that Stateline Literacy Council has requested to meet with the Library Board in regards to their Strategic Plan. Possibly at the January 2020 meeting.

8. **Closed Session:** Motion to adjourn to Executive Session pursuant to Wisconsin Statutes 19.85(1)(c) for purposes of conducting performance evaluation for the Library Director – Haley moved to adjourn to Executive Session pursuant to Wisconsin Statutes 19.85(1)(c) for purposes of discussing the performance evaluation for the Library Director. Sowl seconded the motion. **Motion Carried (8-0)**. The board entered Executive Session at 5:05 pm.

Elliott moved to return to open session. Haley seconded the motion. **Motion Carried (6-0)**. The board returned to open session at 5:55 pm.

9. Motion to Adjourn – Elliott moved to adjourn. Haley seconded the motion. Meeting adjourned at 5:55 pm.

Next meeting: Wednesday, January 15, 2020

Submitted by:
Jennifer Laatz, Business Manager