



# beloit public library

Beloit Public Library Board of Trustees

Wednesday, January 15, 2020

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Maribeth Miller called the meeting to order at 4:08PM.  
Members present: Maribeth Miller, Betty Magnus, Rachelle Elliott, Mark Preuschl, David Sowl and Florence Haley (dep. 4:20). Members Absent: Angela Moore, Amanda Isunza, and Diane Lichtenstein. Also present: Library Director Nick Dimassis and Library Leadership Team – Jennifer Laatz, Amy Mitchell, Michael DeVries, and Katharine Clark.
2. Approval of the consent agenda – Miller requested to remove item 2a and approve separately. Haley moved to approve the consent agenda consisting of 2 b & c; the January 2, 2020 Personnel Committee meeting minutes, and the January 8, 2020 Personnel Committee meeting minutes. Magnus seconded the motion. **Motion Carried (6-0)**. Miller requested corrections of the trustee names in motions to the correct name of Haley. Elliott moved to approve item 2a; December 18, 2019 Library Board meeting minutes as corrected. Preuschl seconded the motion. **Motion Carried (6-0)**.
3. Public Comment – None.
4. Reports:
  - a. Library Director and BPL Activity Report - Nick Dimassis prepared a written report. In addition to the written report, Dimassis reported on the following:
    - Nick presented information regarding the staff workroom and moving the offices for Head of Library Services, Head of Library Resources, and Head of Programming and Community Engagement to new spaces in the workroom.
    - The Blackhawk Technical College lease has been reviewed by Tom Lasse, as requested by the Budget & Facilities committee last fall and Bill Henderson, as representative for the Library. It will now be reviewed by the City Attorney and then will come back to the Library Board.
  - b. Arrowhead Library System (ALS) – Miller reported that she was unable to attend but that the board approved the 2020 – 2024 technology plan. The Wild Wisconsin Winter Webinar is coming up next week.
  - c. Beloit Public Library Foundation – Haley reported that the board has moved their funds to a Vanguard fund. The board also approved matching Stateline Literacy Council fundraising up to \$25,000. Next meeting is February 12, 2020.
  - d. Friends at Beloit Library (FABL) – Magnus and Elliott reported that FABL had a successful Booksale in the Riverside Room in December. The board approved the

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January 15, 2020, Approved February 19, 2020

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library funding requests for 2020. Elliott will be helping the board with the membership list. The board is currently discussing a bench for the tree area. Next meeting is March 11, 2020.

5. Committees –

- a. Budget/Facilities Committee – No report.
- b. Personnel Committee – Miller reported that the committee has been busy and will be discussing more in closed session at this meeting.
- c. Strategic Plan Committee – No report.

6. Action Items:

- a. Monthly financial report and approval of library and café bills – Preuschl moved to approve the payment of the bills on the January 13, 2020 warrant for December 2019 in the amount of \$24,886.85 for the library, and \$1,399.83 for the Blender and the recurring expenses of \$154,928.68 for the library and \$5,063.41 for the Blender as well as the January 13, 2020 warrant for January 2020 in the amount of \$8,852.90 for the Library and \$1,274.17 for the Blender. Elliott seconded the motion. **Motion Carried (5-0).**

1. **Closed Session** - Motion to adjourn to Executive Session pursuant to Wisconsin Statutes 19.85(1)(c) for purposes of conducting performance evaluation for the Library Director. Library Board to reconvene. – Magnus moved to adjourn to executive session pursuant to Wisconsin Statutes 19.85(1)(c) for the purpose of conducting the performance evaluation for the Library Director. Preuschl seconded the motion. **Motion Carried (5-0).** Board adjourned to closed session at 4:34 PM  
Preuschl moved to reconvene to open session. Elliott seconded the motion. **Motion Carried (5-0).** The Board reconvened into open session at 5:07 PM.
7. Action Item: Library Director Performance Evaluation – Preuschl moved to accept the evaluation as presented and recommended by the Personnel Committee and present to the Library Director with the recommended .5% merit increase. Elliott seconded the motion. **Motion Carried (5-0).**
8. Motion to Adjourn – Sowl moved to adjourn. Preuschl seconded the motion. Meeting adjourned at 5:15 PM.

Next meeting: Wednesday, February 19, 2020

Submitted by:  
Jennifer Laatz, Business Manager