



beloit public library

Beloit Public Library Board of Trustees

Wednesday, June 19, 2019

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Martin Densch called the meeting to order at 4:02 PM.
Members present: Martin Densch, Maribeth Miller, Diane Lichtenstein, David Sowl, Mark Preuschl, Betty Magnus, and Angela Moore (arr. 4:10). Members Absent: Lisa Berrones.
Also present: Library Director Nick Dimassis and Library Leadership Team – Jennifer Laatz, Jeni Schomber, Michael DeVries, and Amy Mitchell.

Marty Densch welcomed Betty Magnus to the Library Board.

2. Approval of Consent Agenda – Mark Preuschl moved to approve the Consent Agenda consisting of the May 15, 2019 Library Board meeting minutes, and the June 12, 2019 Special meeting minutes. Maribeth Miller seconded the motion. **Motion Carried (6-0).**
3. Public Comment – None.
4. Reports:
 - a. Library Director Report - Nick Dimassis prepared a written report.
 - Matt Howe and Yasmeeen Badillo (5:20) were introduced as our new Library Service Specialists – Customer Experience employees. They both started at the end of May and are excited to be working at BPL.
 - We interviewed three applicants for the HPCE position. We have since made an offer with a verbal acceptance. We are waiting for the signed letter before announcing. The planned start date is August 5, 2019 with some overlap with our Interim Roxane Bartelt.
 - Diane Lichtenstein inquired about Sarah Hemm’s acceptance to the Youth Services Development Institute and how it ties into the Best Beloit Model. Sarah was recently promoted to Library Service Specialist II – Programming with an emphasis on early literacy. This is an amazing opportunity for her to learn and build a network of resources with others from across the state in regards to early literacy. She will be learning and bringing back ideas to use in her job here at BPL as well as share with the rest of the staff to use and grow in their early literacy skills at BPL.
 - David Sowl inquired about the Music at 605 series. The series is still being funded through the Foundation. No specific plans just yet. Ideas can go through Roxane, Michael, or Jeni.

- David also inquired about the suspension of services from the private security firm. The company experienced a split. We worked through the situation with the City Attorney and we are now working on how best to move forward.
 - Maribeth Miller inquired about some of the increases in statistics. Increase in township cardholders - Lakeshores Library System runs an audit of addresses yearly to ensure that they are coded correctly in the system. Increase in teen programming and attendance – we are making a concerted effort to provide more offerings to teens, and the gaming club went to weekly. Increase in Wi-Fi hours – Not sure on this one but Wyatt did double check the numbers and had Premier check as well as and the numbers are correct.
- b. Arrowhead Library System – Maribeth Miller reported that they continue to look at the 2019/2020 budget. They are still waiting on the approval of the state budget before they can finalize the county budget and thus the ALS budget. The ALS board renewed the support services contract with Lakeshore Library System. The annual trustee training week is coming up in August. This is a week of one-hour webinars over the lunch hour that trustees can watch from anywhere.
 - c. Beloit Public Library Foundation – Diane Lichtenstein reported that the board is in the process of recruiting new members. The Finance Committee will be meeting soon to discuss if the board will stay with the current investment company or look into changes. Next meeting is August 14, 2019.
 - d. Friends at Beloit Library (FABL) – The FABL board held their annual meeting with Ken Reggits providing a presentation on movies. Next meeting is July 10, 2019.

5. Committees –

- a. Budget/Facilities Committee – No meeting.
- b. Personnel Committee – No meeting.
- c. Strategic Plan Committee – No meeting.

6. Action Items:

- a. Policies
 1. Safe Child Policy (Guideline) – Maribeth Miller moved to approve the updates as presented and incorporate the guidelines in to the Behavior Policy, thus eliminating the Safe Child Policy. Mark Preuschl seconded the motion. **Motion Carried (7-0).**
 2. Behavior Policy – Mark Preuschl moved to approve the Behavior Policy with one correction in the Safe Child Guidelines to remove the word must in the second bullet point. Maribeth Miller seconded the motion. **Motion Carried (7-0).**
 3. Adult Services Policy – Maribeth Miller moved to approve eliminating the Adult Services policy and incorporating the updated language in a Library Services Policy. Diane Lichtenstein seconded the motion. **Motion Carried (7-0).**
 4. Youth Services Policy – Mark Preuschl moved to approve eliminating the Youth Services Policy and incorporating the updated language into a Library Services Policy. Diane Lichtenstein seconded the motion. A request was made to add

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June 19, 2019 Minutes, Approved July 17, 2019

“Making a great city even greater”

the word “shall” in #3...staff shall have training in, knowledge of, and enthusiasm for... Diane Lichtenstein moved to approve eliminating the Youth Services Policy and incorporating the updated and amended language into a Library Service Policy. Maribeth Miller seconded the amended motion. **Motion Carried (6-1 with David Sowl voting against).**

5. Library Services Policy – Maribeth Miller moved to approve the Library Services Policy with the amended language in the Youth section paragraph 2 to add the word “shall”...staff shall have training in, knowledge of, and enthusiasm for... Marty Densch seconded the motion. **Motion Carried (6-1 with David Sowl voting against).**

b. Monthly financial report and approval of library and café bills – Maribeth Miller moved to approve the payment of the bills on the June 16, 2019 warrant in the amount of \$38,807.90 for the library, and \$4,085.84 for the Blender and the recurring expenses of \$159,774.39 for the library and \$7,333.57 for the Blender. David Sowl seconded the motion. **Motion Carried (7-0).** We are moving into the recruiting stage on the FSET grant.

7. Trustee Activities and Upcoming Events –

- Maribeth Miller thanked Marty Densch for his 3 years of service on the Library Board.
- Diane Lichtenstein reported that the Wisconsin Humanities Council will be holding a pre-conference workshop at the Wisconsin Library Association Conference this October. It will be a workshop on race at public libraries.
- Marty Densch is ending 20 plus years of service on municipal boards in Beloit. He thanked the other board members for their dedication to the Library Board.

8. Motion to Adjourn – David Sowl moved to adjourn. Meeting adjourned at 5:30 pm.

Next meeting: Wednesday, July 17, 2019

Submitted by:

Jennifer Laatz, Business Manager