



beloit public library

Beloit Public Library Board of Trustees

Wednesday, May 15, 2019

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Martin Densch called the meeting to order at 4:04 PM. Members present: Martin Densch, Maribeth Miller, Diane Lichtenstein, David Sowl, and Mark Preuschl. Members Absent: Lisa Berrones and Angela Moore. Also present: Library Director Nick Dimassis and Library Leadership Team – Jennifer Laatz, Jeni Schomber, Michael DeVries, Wyatt Ditzler, Amy Mitchell, and Roxane Bartelt.

Marty Densch welcomed Mark Preuschl as the City Council representative to the Library Board.

2. Approval of Consent Agenda – David Sowl moved to approve the Consent Agenda consisting of the April 17, 2019 Library Board meeting minutes, and the May 9, 2019 Budget/Facilities Committee meeting minutes. Maribeth Miller seconded the motion. **Motion Carried (5-0).**

3. Public Comment – None.

4. Reports:

- a. Library Director Report - Nick Dimassis prepared a written report.

- Diane Lichtenstein inquired about the Blacks in America programming series. Theresa Craig from Wisconsin Technical Colleges reached out to us for this programming series on various topics relating to Blacks in America. Staff created a booklist of resources that participants and others can get more information on the various topics.
- Diane Lichtenstein inquired about the facilities signage meeting. We met with Drew Pennington from the City of Beloit to discuss the current ordinances and what options we have for exterior signage within the current ordinance.
- Maribeth Miller inquired about book leases. This is being discussed at the system level. Basically the library would “lease” high demand materials to fulfill holds quicker and then would return the materials after an established length of time. Discussions continue.
- Maribeth Miller inquired about the magazine meeting. We are starting to look at our magazine collection and how our magazines are used. We put tally sheets on each magazine and asked patrons to mark a tally when used to see how often each magazine is used. We also had a sign up to attend a magazine meeting to discuss the future of our magazine

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“Making a great city even greater”

collection including what is included and where magazines should be located in the library. A possible location is the old reference area near the study rooms. This location is more central within the library, has natural light from the skylights and has seating available.

- David Sowl inquired about reserving study rooms. Study rooms are available on a first come basis.
 - David Sowl inquired about staffing in the LSII position. Sarah Hemm moved into the LSII position through an internal promotion. She came to us from Monroe, WI. She recently attended the WAPL conference and has been accepted into the Youth Leadership Development Program in August.
- b. Arrowhead Library System – Maribeth Miller reported that RFID tagging and planning is still in the early stages. The WAN project has most libraries already folded in. The board discussed the Freegal music streaming app.
 - c. Beloit Public Library Foundation – Diane Lichtenstein reported that the board approved the mission statement and goals of the Foundation Board. The board still needs a 3rd rep from the Library Board. Next meeting is June 12th.
 - d. Friends at Beloit Library (FABL) – The FABL board did not meet. Next meeting is annual meeting on May 29th at 7:00 pm.

5. Committees –

- a. Budget/Facilities Committee – The committee met and discussed leasing of the spaces with educational partners. The build out of classrooms in the 1st floor shelled out space will be a partnership with Blackhawk Technical College who will bring capital dollars and then a lease agreement that allows for payback of the funds. We worked some numbers based on conversations with knowledgeable people around the community, including a reasonable escalator amount. Discussions include length of term, escalator percentage, common area maintenance (CAM).
- b. Personnel Committee – No meeting.
- c. Strategic Plan Committee – No meeting.

6. Action Items:

- a. Monthly financial report and approval of library and café bills – Mark Preuschl moved to approve the payment of the bills on the May 14, 2019 warrant in the amount of \$30,453.20 for the library, and \$3,920.48 for the Blender and the recurring expenses of \$175,133.22 for the library and \$5,233.50 for the Blender. Maribeth Miller seconded the motion. **Motion Carried (5-0)**. The Federal government approved the FSET proposal and we are now moving into the recruiting stages.

7. Trustee Activities and Upcoming Events –

- Diane Lichtenstein reported that Stateline Literacy Council will be holding their graduation ceremonies on May 29th in the Riverside Room. Diane also reported that Library Link of the Day celebrated the 10 year anniversary of Little Free Libraries and Wisconsin got a shout out because we started Little Free Libraries.

- Mark Preuschl stated he is looking forward to serving on the Library Board.
- Marty Densch reported on the April 27th event at the library in which Tom Portz' artwork was revealed. It was an exciting event with the artwork on display until the end of the year. He will then be gifting a piece of artwork to the library.
- Diane Lichtenstein requested an agenda item to talk about Robert's Rules of Order.

8. Motion to Adjourn – David Sowl moved to adjourn. Angela Moore seconded the motion. Meeting adjourned at 5:06 pm.

Next meeting: Wednesday, June 19, 2019

Submitted by:
Jennifer Laatz, Business Manager