



# beloit public library

**Beloit Public Library Board of Trustees**

**BUDGET/FACILITIES COMMITTEE**

**Thursday May 9, 2019 3:00 pm**

**605 Eclipse Blvd., Beloit, WI 53511**

1. Call to order and roll call – Marty Densch called the meeting to order at 3:04 pm.  
Members present – Marty Densch, Maribeth Miller, Angela Moore, and David Sowl.  
Members Absent – None.  
Also Present: Nick Dimassis, Library Director, and Jennifer Laatz, Library Business Manager.
2. Update on facility plans – Nick presented a report on the facility plans to add a classroom for Blackhawk Technical College. The discussion included items the board wanted to be sure were included in the lease that will protect both the library and the city. The lease will be reviewed by the City Attorney before signing. Nick also discussed how a rent agreement may work in regards to the capital dollars that Blackhawk Tech will be paying. Nick also discussed a capital campaign for the teen area, children’s area, and children’s program room. He further discussed a capital campaign for classrooms at the back of the current fiction area for English as a Second Language (ESL) classes. It is yet to be determined if that will be a separate capital campaign specific to these rooms.
3. Update on 2020 Budget process – We will be calling another budget/facilities committee meeting in June as the 2020 budget entry into MUNIS is due by July 8<sup>th</sup>. Nick and Jennifer will be meeting with City Manager Lori Luther and Finance Director Eric Miller on July 30<sup>th</sup> to discuss our budget entry. We will also be submitting a Capital Improvement Request to purchase new furniture to replace the worn furniture throughout the library. This request is due May 17<sup>th</sup> and Nick and Jennifer will be meeting with Lori and Eric to discuss the request on June 18<sup>th</sup>. Final approval of budgets will take place in November 2019.
4. Adjournment – Angela Moore moved to adjourn. David Sowl seconded the motion.  
Meeting adjourned at 4:07 pm.

Submitted by:  
Jennifer Laatz  
Library Business Manager

Beloit Public Library Board of Trustees  
Budget/Facilities Committee  
May 9, 2019, Approved May 15, 2019

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