



# beloit public library

**MEETING NOTICE AND AGENDA**  
**Beloit Public Library Board of Trustees**  
**PERSONNEL COMMITTEE MEETING**  
**Wednesday March 6, 2019 @ 3:00 pm**  
Beloit Public Library Board Room  
Beloit, WI 53511

1. Call to order and roll call
2. Proposed Staffing Adjustments due to recent retirement
3. 2019 Pay Plan
4. Head of Programming & Partnerships Job Description and Posting
5. Job Descriptions
  - a. Administrative Assistant
  - b. Computer Room Assistant
  - c. Security Monitor
6. Policy Review Plan
7. Inclement Weather Policy
8. Meeting Room Policy
9. Leadership Team Response to Director Evaluation
10. Motion to adjourn

**Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request this service, please contact the library at 364-2908, 605 Eclipse Blvd., Beloit, WI**