



beloit public library

MEETING NOTICE AND AGENDA
Beloit Public Library Board of Trustees
Monday, November 19, 2018 @ 4pm
Beloit Public Library Board Room
Beloit, WI 53511

1. Call to order and roll call
2. Consent Agenda: Items will be approved by one motion unless a Trustee requests an item to be removed and considered separately.
 - a. Approval of the October 17, 2018 Library Board meeting minutes.
 - b. Approval of the November 6, 2018 Strategic Plan Committee meeting minutes.
 - c. Approval of the November 7, 2018 Budget Committee meeting minutes.
 - d. Approval of the November 13, 2018 Personnel Committee meeting minutes.
3. Public comment
4. Library Director Report
5. Reports
 - a. Foundation
 - b. FABL
 - c. Arrowhead Library System
 - d. Budget Committee
 - e. Strategic Plan Committee
 - f. Personnel Committee
 - g. Blender Report
 - h. Data Driven Library Report (Martin Densch)
6. Discussion – Library Board emails
7. Action Items
 - a. Job Descriptions –
 1. Head of Library Services
 2. Head of Library Resources
 3. Head of Programming and Partnerships
 4. IT Manager
 5. Business Manager
 6. Outreach & Communications Coordinator
 7. Library Director
 - b. 2019 Library and Blender Budget
 - c. 2019 Authorization for Payroll and Recurring Expenses
 - d. 2019 Holiday Schedule
 - e. Monthly financial report and approval of library and café bills.
8. Trustee Comments
9. Motion to adjourn

Next meeting: Wednesday, December 19, 2018

Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request this service, please contact the library at 364-2908, 605 Eclipse Blvd., Beloit, WI