



beloit public library

Beloit Public Library Board of Trustees
PERSONNEL COMMITTEE

Thursday, June 25, 2018

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Diane Lichtenstein called the meeting to order at 10:19 am.
Members present: Diane Lichtenstein, Martin Densch, and David Sowl.
Member Absent: None.
Also present: Library Director, Nick Dimassis and Library Business Manager, Jennifer Laatz.
2. Discussion on Library Director Evaluation Form – Diane Lichtenstein presented a draft of a Library Director Evaluation Form. The committee went through each item individually and recommended additions and corrections as needed. Diane will put the recommended changes into the form and resend to the committee for review. The committee also discussed surveying the staff with respect to the workplace environment. The committee will also begin looking at the staff evaluation form.
3. David Sowl recommends presenting this evaluation with the changes agreed upon today to the full board for approval. Martin Densch seconded the motion. **Motion Carried (3-0).**
3. Adjournment – Meeting adjourned at 11:30 am.

Submitted by:
Jennifer Laatz
Business Manager