Beloit Public Library Administrative Rules/Procedures

ACCEPTABLE INTERNET USE RULES:

By using a Beloit Public Library workstation and/or Beloit Public Library provided Internet access, you agree to the following:

- 1. Our Internet Station software requires a valid ALS library card to log-in for a 2 hour reservation. A valid card is one in good standing that has less than \$50 in fines, and is not blocked or suspended. Guest accounts are available for those not eligible for a Beloit Public library card.
- 2. All users of electronic information resources such as the Internet are expected to use these resources in a responsible and ethical manner, consistent with the educational, recreational, and information purposes for which they are provided and not for unauthorized, illegal, or unethical purposes. Appropriate use includes:
 - a. Respecting the privacy of others by not misrepresenting oneself as another patron; by not attempting to modify or gain access to files, passwords, or data belonging to others; by not seeking unauthorized access to any computer system, or damaging or altering software components of any network or database.
 - b. Respecting the privacy of other patrons by refraining from interfering with their use of the Beloit Public Library workstations and/or Beloit Public Library provided Internet access.
 - c. Making only authorized copies of copyrighted or licensed software or data as provided by the "fair use" provision of U.S. Copyright Law.
- 3. Misuse or abuse of Beloit Public Library workstations and/or Beloit Public Library provided Internet access will result in suspension of access privileges. Examples of misuse include but are not restricted to:
 - a. Viewing pornography or engaging in any activity which is deliberately and maliciously offensive, libelous, or slanderous.
 - b. Making any attempt to alter software configurations.
 - c. Installing or downloading any software to the hard drive.
 - d. Crowding the workstations Limit of 2 people per computer.
 - e. Misrepresenting oneself Using another patron's library card.
- 4. Appropriate behavior for Beloit Public Library workstations and Beloit Public Library provided Internet access includes but is not restricted to:
 - a. Muted cell phones.
 - b. Cell phone conversations kept to a minimum or moved to the lobby area.
 - c. No food or drink near Beloit Public Library workstations.