



beloit public library

Beloit Public Library Board of Trustees

Monday, October 16, 2017

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Diane Lichtenstein called the meeting to order at 4:07 PM. Members present: Diane Lichtenstein, John Watrous, Martin Densch (4:00 – 5:00), David Sowl, and Clinton Anderson (4:30). Members Absent: Angela Moore, Shelly Cronin, and Maribeth Miller. Also present: Library Director Nick Dimassis and Library Business Manager, Jennifer Laatz.
2. Public comment – None
3. Library Director Report – Nick Dimassis prepared a written Library Director’s Report detailing most of the report. Following are additional comments:
 - The Reel Deal was a great event again this year. Overall very successful. BIFF brings not only hard work but the creative element. The proceeds from the event are split 50/50 between the Library and BIFF.
 - Jennifer reported on the SHARE Consortium By-Laws that are signed by the Library Director. The document does not require Board approval but Jennifer will send out to the Board for review with Nick to sign on October 23rd.
 - Nick presented blueprints of the overall master plan for the Library with discussion surrounding the plans.
4. Approval of the September 20, 2017 Library Board minutes – David Sowl moved to approve the minutes as presented. Martin Densch seconded the motion. **Motion Carried (5-0).**
5. Action Items:
 - a. Monthly financial report and approval of Library bills – David Sowl moved to approve the payment of the bills on the October 16, 2017 library warrant in the amount of \$24,577.32 and the café warrant in the amount of \$12,689.28 and the recurring expenses of \$126,519.62 for the Library and \$12,341.98 for the Blender. Martin Densch seconded the motion. **Motion Carried (5-0).**
6. Reports –
 - a. Foundation – David Sowl reported on the October 11 meeting. The board reviewed the appeal letter for 2017 with a few revisions. Appeal letters will be out at the end of October. The board also approved spending up to \$10,000 on the master plan for the

Library. Discussion continue regarding membership on the Foundation Board. Next meeting is November 8, 2017.

- b. FABL – Next meeting is November 8, 2017.
 - c. Arrowhead Library System (ALS) – Maribeth Miller provided a report through Jennifer Laatz. The 2017-18 Budget has been increased by the state. Those dollars will be dedicated to broadband improvements, lifelong learning, and workforce development. PLSR (Public Library Standards Redesign) project will be presenting at the Wisconsin Library Association conference. The Continuing Education Agreement with South Central Library System was renewed. The board has been invited to the Lakeshore Library System Annual Trustee Appreciation Dinner on Thursday, November 2nd.
 - d. Budget Committee – No report.
 - e. Strategic Plan Committee – Diane Lichtenstein reported the committee will be meeting soon. Jennifer will send a Doodle Poll to the members.
 - f. Personnel Committee – Will be scheduling the performance evaluation for the Library Director the first part of November.
7. Discussion – Board Membership and Meeting Times –Tabled until November 15th.
8. Trustee Comments – None.
9. Motion to adjourn – David Sowl moved to adjourn the meeting. John Watrous seconded the motion. Meeting adjourned at 5:30 PM.

Next meeting: Wednesday, November 15, 2017

Submitted by:
Jennifer Laatz
Business Manager