



beloit public library

Beloit Public Library Board of Trustees

Wednesday, January 17, 2018

605 Eclipse Blvd., Beloit, WI 53511

1. Call to order and roll call – President Diane Lichtenstein called the meeting to order at 4:01 PM. Members present: Diane Lichtenstein, John Watrous, Martin Densch, David Sowl, Shelly Cronin, Clinton Anderson, Lisa Berrones, and Maribeth Miller. Members Absent: Angela Moore. Also present: Library Director Nick Dimassis and Library Business Manager, Jennifer Laatz.
2. Approval of the December 20, 2017 Library Board meeting minutes - Martin Densch moved to approve the minutes as presented. David Sowl seconded the motion. **Motion Carried (8-0).**
3. Public comment – None
4. Library Director Report – Nick Dimassis prepared a written Library Director’s Report detailing most of the report. Following are additional comments:
 - Nick mentioned the customer comment regarding the dairy allergy and the Blender Café. An ADA Grievance has been filed so that process has been put into place. The Blender Café is up to code. We considered a separation of ventilation but at \$40,000, it was cost prohibitive.
 - All went well with the migration to SHARE. We had one glitch when notices went out to 9,000 patrons with balances due to the Library. The Information was true just didn’t take our normal process for contacting patrons. We received several phone calls and payments on accounts so we gave that employee an award for bringing in more revenue and angry patrons than in the last 20 years.
 - Nick presented an update on the Blender Café. We continue to perfect the menu and offer more homemade items. Extremely confident that this will go the way we want and need it to go.
5. Reports –
 - a. Foundation – Nick presented an update on the Blender Café and requested financial support for the next several months. The board approved \$40,000 in additional funding for the Blender. Next meeting is February 14, 2018.
 - b. FABL – FABL made \$29,500 in 2017. They approved \$27,550 in library requests for 2018. Most of the meeting was spent planning the Saturday Sale. Next meeting is March 14, 2018.

- c. Arrowhead Library System (ALS) – Maribeth Miller reported that it was a routine meeting with the approval of the bills.
 - d. Budget Committee – No report.
 - e. Strategic Plan Committee – The January meeting was postponed until early February.
 - f. Personnel Committee – No report.
6. Action Items:
- a. Monthly financial report and approval of Library bills – Shelly Cronin moved to approve the payment of the bills on the January 15, 2018 library warrant for final December 2017 expenses in the amount of \$13,066.33 and the café warrant in the amount of \$2,677.64 and the recurring expenses for December 2017 of \$151,203.63 for the Library and \$12,124.54 for the Blender; January 2018 expenses in the amount of \$66,627.35 for the library and \$1,135.44 for the Blender. Maribeth Miller seconded the motion. **Motion Carried (7-0).**
7. Trustee Comments – None.
8. Motion to adjourn – Shelly Cronin moved to adjourn the meeting. Martin Densch seconded the motion. Meeting adjourned at 5:00 PM.

Next meeting: Wednesday, February 21, 2018

Submitted by:
Jennifer Laatz, Business Manager